



**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Scotty A. Douglass, General Manager

Date: October 20, 2011  
To: Distribution  
From: Sherry Paul, Senior Administrative Assistant *sp*  
Subject: SCR911 Board of Directors Meeting

A regular meeting of the Santa Cruz Regional 911 Board of Directors is scheduled for:

Date: Thursday, October 27, 2011  
Where: SCR911 Conference Room  
Time: 1:30 p.m.

Distribution:

Jamie Goldstein, Chair of the Board, representing City of Capitola  
Lisa Murphy, Alternate, City of Capitola  
Martín Bernal, Vice Chair of the Board, representing City of Santa Cruz  
Tina Shull, Alternate, City of Santa Cruz  
Carlos Palacios, Secretary of the Board, representing City of Watsonville  
Marcela Tavantzis, Alternate, City of Watsonville  
Susan Mauriello, Member of the Board, representing County of Santa Cruz  
Carol Kelly, Alternate, County of Santa Cruz  
Dana McRae, Attorney for the Authority  
Mary Jo Walker, County Auditor

SCR911: Douglass, Kidd, Uchida, Fink, Miller, MillerAyers, Zube, Bloss

Sent electronically:

*User Committee Members:* Wowak, Vogel, Solano, Card, Terpstra, Brownlee, McClish, O'Connell, Maxwell, Rickabaugh, Oliver, McMurry, Bisbee, Stipes, Barry, and Brenner

*Others:* McDougall, Ferreira, Trapp, Gordon, Horvat, Bowling, Del Fava, Bramer, Quilter, Thompson, Inman, Jeff Miller, Fred Cheshire, Holquin, Simmons, Morrow, Avila, Michael Olson, KSCO Radio; Fred Klingel, OE3 Business Rep  
Reading Board





## **BOARD OF DIRECTORS MEETING AGENDA**

October 27, 2011  
Thursday  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road  
Santa Cruz, CA

**Page #**

- 1.0 ROLL CALL
- 2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 3.0 ORAL COMMUNICATIONS
- 4.0 CONSENT AGENDA
  - 1-3 4.1 Approve Action Summary Minutes of July 28, 2011 Regular Meeting.
  - 4-8 4.2 Accept and File Claims Report for June 14, 2011 through October 6, 2011.
  - 9-10 4.3 Accept and File Status Report Regarding Dispatcher Staffing.
  - 11 4.4 Accept and File Reimbursement Claims from the General Manager for the Period Ending October 6, 2011.
  - 12-16 4.5 Adopt Revised Policy No. 1180 (Authorized Positions) to Increase Dispatcher Staffing Needed to Support the Addition of Dispatch Services Assumed on October 1, 2011 as Recommended by the General Manager.
  - 17-19 4.6 Approve a Model Amendment to the Agreements between the Authority and Fire Protection Districts to Modify Exhibit D, Section 3(c) from twelve (12) to sixteen (16) circuits and Authorize the Board Chairperson to Sign and Execute Each Amendment as Recommended by the Fire/EMS Users' Committee and Endorsed by the General Manager.
  - 20-21 4.7 Accept and File Final Year-End Budget Accounting for Fiscal Year 2010/2011.
  - 22-87 4.8 1) Approve a Contract with Motorola to Supply and Install a Computer Mainframe Associated with the Computer Aided Dispatch System and Authorize the General Manager to Execute the Agreement, and 2) Approve a Loan Agreement with Motorola in the Amount of \$372,180.00 to Support the Purchase and Authorize the General Manager to Execute the Agreement, and 3) Adopt Resolution 2011-003 (Lessee Resolution) Regarding Procurement and Financing of the Capital Project as Recommended by the Systems Manager and Endorsed by the General Manager.
  - 88-91 4.9 Accept and File Capitalized Asset Inventory List as of June 30, 2011.



**SANTA CRUZ REGIONAL 9-1-1**  
**October 27, 2011 BOARD OF DIRECTORS MEETING**  
**AGENDA**  
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- Page #**
- 5.0 REGULAR AGENDA
  - 92-107 5.1 Adopt a Resolution of Intention No. 11-002 to Approve an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System (CalPERS) and the Authority to Add Section 20475 (Different Level of Benefits), Section 21353 (2% @ 60 Full formula), and Section 20037 (Three-Year Final Compensation) to the Authority's Existing Benefits Agreement with CalPERS at the January, 27, 2012 Meeting of the Board of Directors.
  - 6.0 REPORT FROM GENERAL MANAGER
    - 6.1 San Benito/Hollister Dispatch Project Update
  - 7.0 REPORT OF ATTORNEY FOR AUTHORITY
  - 108-116 8.0 REPORT OF CONTROLLER FOR AUTHORITY
  - 9.0 REPORT BY USERS COMMITTEE
  - 10.0 CORRESPONDENCE
    - 117-118 10.1 Minutes of the Safety and Wellness Committee of July 27, 2011.
    - 119-120 10.2 Two (2) Letters from David Aranda, Special District Risk Management Authority President, Regarding Authority Recognition for "no 'paid' property/liability claims" and "no 'paid' workers' compensation claims" for programs in year 2010-11.
  - 11.0 ADJOURNMENT

Information regarding agenda items: Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the business office of Santa Cruz Regional 9-1-1 and are available for public information. Any person who has a question concerning any of the agenda items may call the Clerk for the Board at 831-471-1000 Monday through Thursday, 9:00 a.m. to 4:00 p.m.

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Clerk for the Board at 831-471-1000. Notification 48 hours prior to the meeting will enable SCR911 to make reasonable arrangements to ensure accessibility to this meeting.



**BOARD OF DIRECTORS MEETING**  
**July 28, 2011**  
**Action Summary Minutes**

VOTING KEY: B = Bernal, G = Goldstein, M = Mauriello, T = Tavantzis

First initial indicates “maker” of motion, second initial indicates the “second”, uppercase letter = “yes” vote by director, lowercase letter = “no” vote by director, ( ) = abstain, / / = absent.

1.0 ROLL CALL

The meeting was called to order at 1:35 p.m. by Chair Jamie Goldstein.

DIRECTORS PRESENT:

Chair Jamie Goldstein, representing the City of Capitola  
Secretary Martín Bernal, representing the City of Santa Cruz  
Member Susan Mauriello, representing the County of Santa Cruz

ALTERNATES PRESENT:

Marcella Tavantzis, representing the City of Watsonville

ALSO PRESENT:

SCR911: General Manager Scotty Douglass, Acting Assistant General Manager Dennis Kidd, Systems Manager Amethyst Uchida, Operations Supervisors Anita Miller and Stephanie Zube, Senior Systems Technician Wolff Bloss, Systems Technicians Nicola Nelson and Gilbert Oros, Administrative Supervisor Kevin Fink, Senior Administrative Assistant Sherry Paul

USERS: Chief Jeff Miller, Cpt. Carlos Reynoso, and Cpt. Dave Westrick, HPD

OTHERS: Attorney for the Authority Dana McRae

2.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

Item 4.5 was corrected to reflect the cost of the contract was reduced to \$433,729, and that the contract was reviewed by the Attorney for the Authority and the Auditor-Controller.

3.0 ORAL COMMUNICATIONS

None.

4.0 CONSENT AGENDA

**APPROVED** the Consent Agenda as corrected.



**SANTA CRUZ REGIONAL 9-1-1**  
**July 28, 2011 BOARD OF DIRECTORS MEETING**  
**ACTION SUMMARY MINUTES**  
**Page 2 of 3**

- 4.1 **APPROVED** Action Summary Minutes of the June 23, 2011 Regular Meeting.
- 4.2 **ACCEPTED AND FILED** Claims Report for May 11, 2011 through June 13, 2011.
- 4.3 **ACCEPTED AND FILED** Status Report Regarding Dispatcher Staffing
- 4.4 **ACCEPTED AND FILED** Reimbursement Claims from the General Manager for the period ending June 30, 2011
- 4.5 1) **APPROVED** Contract with Modular Communications Inc. to Supply and Install a Radio Console System to Provide Radio Connectivity between Dispatch and User Agency Radio Systems and Authorized the General Manager to Execute the Agreement, 2) **APPROVED** a Loan Agreement with Government Capital corporation in the Amount of \$433,729 to Support the Purchase of the Radio Console System and Authorized the General Manager to Execute the Agreement, and 3) **ADOPTED** Resolution 11-01 Regarding a California Municipal Lease-Purchase Agreement for the Purpose of Procuring a “Dispatch Radio Console System by Modular Communications” as Recommended by the Systems Manager and Endorsed by the General Manager.
- 4.6 **ADOPTED** Revised Policy 1180, Authorized Positions, permanently exchanging one P.S. Communications Division Manager for one Assistant General Manager, and temporarily exchange one Senior P.S. Communications Technician for one Systems Supervisor for a period of one year, and **APPROVED** changes to the Authority’s Organizational Chart as Recommended by the General Manager.
- 4.7 **ACCEPTED AND FILED** the Authority’s 2011 Safety Plan as Recommended by the General Manager.
- 4.8 **AUTHORIZED** the General Manager to approve claims for Year 3 of the approved software maintenance agreement with Cyrun Corporation totaling \$32,200.
- 4.9 **APPROVED** an Amendment to the Maintenance Agreement with Printrak/Motorola, Inc. renewing Annual Maintenance Service for our Computer Aided Dispatch (CAD) System totaling \$137,051 and **AUTHORIZED** the General Manager to execute the Amendment.

**Vote: M, T, B, G**

5.0 REGULAR AGENDA

There were no items on the Regular Agenda.

6.0 REPORT FROM GENERAL MANAGER

**RECEIVED** an update on the San Benito-Hollister Dispatching project. Task Teams have been formed for law enforcement, fire, technology, and personnel and include members from

**SANTA CRUZ REGIONAL 9-1-1**  
**July 28, 2011 BOARD OF DIRECTORS MEETING**  
**ACTION SUMMARY MINUTES**  
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all appropriate jurisdictions. Job applications will be due by 8/17/11, followed by interviews with an anticipated start date of 10/1/11. Only dispatchers who are currently in good standing will have their applications accepted. The dispatchers will be hired as lateral transfers, will not carry over any accrued sick or vacation time, and will be subject to a one-year probationary period per Policy 1070.

7.0 REPORT OF ATTORNEY FOR AUTHORITY

No report.

8.0 REPORT BY USERS COMMITTEE

Members of the Hollister Police Department were introduced and they expressed enthusiasm about joining SCR911.

9.0 CORRESPONDENCE

None.

11.0 CLOSED EXECUTIVE SESSION

The Board of Directors adjourned to closed session at 1:45 p.m. Present: Douglass, Goldstein, Bernal, Tavantzis, and Mauriello.

11.1 **CONDUCTED** the General Manager's Performance Review pursuant to Government Code Section 54957.

10.0 RE-ADJOURN TO OPEN SESSION

The Board of Directors re-adjourned to Open Session at 2:15 p.m. There was no action to report.

11.0 ADJOURNMENT

The meeting adjourned at 2:15 p.m. The next Board meeting is scheduled for:

Thursday, September 22, 2011  
1:30 p.m.

SCR911 Conference Room  
495 Upper Park Road, Santa Cruz

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Martín Bernal, Secretary



**SANTA CRUZ REGIONAL 9-1-1**

495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Scotty A. Douglass, General Manager

DATE: October 4, 2011  
TO: Board of Directors, SCR 9-1-1  
FROM: Dennis Kidd, Assistant General Manager *DK*  
SUBJECT: Item 4.3, Current SCR 9-1-1 Dispatchers

**RECOMMENDATION**

Accept and file a listing of current SCR 9-1-1 dispatchers.

**DISCUSSION**

As of October 4, 2011, there are 39.5 occupied FTE and 2.5 vacant Dispatcher FTE of the 42 funded positions.

Currently, we have seven (7) FTE lateral dispatchers in training that transitioned from the San Benito County Communications Center to the Authority as of October 1, 2011.

Approved:

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Scotty A. Douglass, General Manager



**CURRENT SCR 9-1-1 DISPATCHERS**

| NAME                  | SENIORITY DATE |     |      | SALARY<br>STEP | COMMENTS<br>(X=BILINGUAL)  |
|-----------------------|----------------|-----|------|----------------|----------------------------|
|                       | MO.            | DAY | YEAR |                |                            |
| CONNER, Valerie       | 11             | 5   | 1984 |                | Dispatcher II              |
| KIFF, Anna            | 5              | 18  | 1986 |                | Dispatcher II              |
| MINOGUE, Teresa       | 4              | 24  | 1990 |                | Sr. Dispatcher III         |
| SUMNER, Dave          | 1              | 2   | 1996 |                | Dispatcher II              |
| PARKER, Margaret      | 11             | 12  | 1997 |                | Dispatcher II (JS=0.5 FTE) |
| KRAKOWIAK, Michael    | 2              | 23  | 1998 |                | Sr. Dispatcher III         |
| SHERWOOD, Melanie     | 11             | 2   | 1999 |                | Dispatcher II              |
| IRVING, Jo            | 10             | 3   | 2000 |                | Dispatcher II              |
| SELDEN, Cheryl        | 10             | 30  | 2000 |                | Dispatcher II              |
| EBERSOLE, Kristine    | 10             | 30  | 2000 |                | Dispatcher II              |
| CLARK, Karen          | 6              | 23  | 2001 |                | Dispatcher II              |
| BOLES, Jodi           | 11             | 5   | 2001 |                | Dispatcher II              |
| HEEBNER, Adrienne     | 3              | 18  | 2002 |                | Dispatcher II              |
| BURNETT, William      | 8              | 12  | 2002 |                | Dispatcher II              |
| HERNANDEZ, Abigail    | 8              | 12  | 2002 |                | Sr. Dispatcher III X       |
| RICCABONA, James      | 11             | 24  | 2002 |                | Dispatcher II              |
| BRENNER, David        | 7              | 7   | 2003 |                | Dispatcher II              |
| DOUGLAS, Amanda       | 7              | 5   | 2005 |                | Dispatcher II              |
| DIXON, Meghan         | 7              | 5   | 2005 |                | Dispatcher II              |
| OBERDORFER, Lisa      | 7              | 5   | 2005 |                | Dispatcher II              |
| BALDWIN, Ashley       | 7              | 3   | 2006 |                | Sr. Dispatcher III         |
| SOTELO, Lyndsay       | 7              | 3   | 2006 |                | Dispatcher II              |
| SPATH, Tammy          | 7              | 16  | 2007 |                | Sr. Dispatcher III         |
| FAIRBANKS, Michael    | 8              | 13  | 2007 |                | Dispatcher II              |
| MacDONALD, Melody     | 11             | 13  | 2007 |                | Sr. Dispatcher III         |
| MELLO, Eric           | 2              | 9   | 2008 |                | Dispatcher II              |
| LOFTIN, Gina          | 7              | 14  | 2008 |                | Dispatcher II              |
| SCHOROVSKY, Sean      | 7              | 14  | 2008 |                | Dispatcher II              |
| STEVISON, Michele     | 1              | 1   | 2009 |                | Dispatcher II (JS=0.5 FTE) |
| CISCO, Kristy         | 11             | 10  | 2009 |                | Dispatcher II (JS=0.5 FTE) |
| McMAHON, Devon        | 10             | 4   | 2010 |                | Dispatcher II              |
| GUERRERO, Joe         | 10             | 4   | 2010 |                | Dispatcher II X            |
| MATA, Veronica        | 5              | 2   | 2011 |                | Dispatcher I X             |
| LOPEZ-DURAN, Veronica | 5              | 2   | 2011 |                | Dispatcher I X             |
| FARNSWORTH, Toni      | 10             | 1   | 2011 |                | Dispatcher II              |
| YOUNG, Kelly          | 10             | 1   | 2011 |                | Dispatcher II              |
| DAVIDSON, Andrew      | 10             | 1   | 2011 |                | Dispatcher II              |
| BARRETT, William      | 10             | 1   | 2011 |                | Dispatcher II              |
| SILVA, Carrie         | 10             | 1   | 2011 |                | Dispatcher II              |
| HIGGINS, Kristal      | 10             | 1   | 2011 |                | Dispatcher II              |
| WIZARD, Jonathan      | 10             | 1   | 2011 |                | Dispatcher II (JS=0.5 FTE) |

## CURRENT SCR 9-1-1 DISPATCHERS

| NAME           | SENIORITY DATE |     |      | SALARY<br>STEP | COMMENTS<br>(X=BILINGUAL)  |
|----------------|----------------|-----|------|----------------|----------------------------|
|                | MO.            | DAY | YEAR |                |                            |
| ARTHUR, Andrea | 10             | 1   | 2011 |                | Dispatcher II (JS=0.5 FTE) |

**42 Total Number of Dispatchers**  
**42 FTE Authorized**  
**39.5 FTE Occupied**  
**2.5 FTE Vacant**  
**42 Funded Positions**



**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Scotty A. Douglass, General Manager

Date: October 5, 2011  
To: Board of Directors, Santa Cruz Regional 9-1-1  
From: Scotty A. Douglass, General Manager  
Subject: Item 4.5, Authorized Dispatcher Positions

**RECOMMENDATION:**

Adopt revised Policy No. 1180 (Authorized Positions) to increase dispatcher staffing needed to support the addition of San Benito/Hollister dispatch services assumed by the Authority on October 1, 2011.

**BACKGROUND AND DISCUSSION:**

In June of 2011, your Board approved annual agreements with the City of Hollister and County of San Benito to provide Public Safety Communications Services beginning the Fiscal Year 2011/12. The agreements were based on a Dispatch Feasibility Study accepted and filed at your February, 2011 meeting of the Board. The Dispatch Feasibility Study stated that in order for the Authority to assume dispatch responsibility, approximately six (6) full-time equivalent (FTE) dispatchers would be required in addition to the dispatcher staffing that currently exists in Policy No. 1180 (Authorized Positions).

Seven (7) FTE dispatchers transitioned to the Authority on October 1, 2011 from the San Benito County Communications Center. As noted in Item 4.3 of this agenda, the Authority currently has 39.5 FTE<sup>1</sup> positions filled of the 42 positions currently authorized which includes the transitioned dispatchers.

Because the Authority added the dispatch responsibility for the County of San Benito and the City of Hollister on October 1, 2011, it is **RECOMMENDED** that your Board approve a change to Policy No. 1180 (Authorized Positions) as noted in the attached draft of the policy **increasing overall dispatcher positions from a total of 42 to 48.**

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<sup>1</sup> Combining Policy No. 1180 Sections 1.8 through 1.17 (all authorized dispatcher positions) currently equals a total of 42 authorized positions.



Item 4.5, Authorized Dispatcher Positions  
October 5, 2011

**FISCAL IMPACT:**

If approved, the cost to support the **RECOMMENDATION** will be approximately **\$398,699.50 in FY 2011/12**. The FY 2011/12 Budget contains sufficient funds in the form of revenue from the County of San Benito and City of Hollister to support approval of the **RECOMMENDATION**.





**SANTA CRUZ REGIONAL 9-1-1**  
495 Upper Park Road, Santa Cruz, California 95065  
831.471.1000 Fax 831.471.1010  
Scotty A. Douglass, General Manager

Date: October 5, 2011  
To: Board of Directors, Santa Cruz Regional 9-1-1  
From: Scotty A. Douglass, General Manager  
Subject: Item 4.6, Request to Modify the 2010 Fire/EMS Communications Services Agreements

**RECOMMENDATION:**

**Approve an amendment to the 2010 Fire/EMS Communications Services Agreements modifying Exhibit D (Fire Radio Network Maintenance Reimbursement Plan), Section 3 (c) to increase the leased telephone circuits from 12 to 16 in order to provide adequate coverage on the Fire Red Radio System within the central part of Santa Cruz County.**

**BACKGROUND:**

Santa Cruz Regional 9-1-1 (SCR911) has hosted the maintenance of the Fire Red Radio Infrastructure since 2001 as memorialized in Exhibit D (Fire Radio Network Maintenance Reimbursement Plan) of the Fire/EMS Communications Services Agreements from that time forward.

The Fire/EMS Users' Committee met on September 12, 2011 and agreed on a need to add four (4) leased lines to support increased radio coverage in the central part of Santa Cruz County.

Because the Authority provides Fire Radio Network Maintenance to the Fire/EMS User Agencies, it is RECOMMENDED to amend the 2010 Fire/EMS User Agreements to increase the leased telephone circuits as agreed upon by the Fire/EMS Users' Committee.

The Amendment has been reviewed by the Attorney for the Authority and is approved to form.

**FISCAL IMPACT:**

As outlined in Exhibit D of the agreement, the Fire/EMS User Agencies will pay the Authority the associated increase in charges to add the leased circuits beginning Fiscal Year 2012/13 and will reimburse the Authority for charges incurred during Fiscal Year 2011/12 in the next fiscal year. If approved, the Authority will invoice the Fire/EMS User Agencies in the next fiscal year in an amount approximated at \$3,600. There are sufficient funds in the current Operating Budget to support the added short-term expense which will be offset in the next fiscal year.



Date: September 1, 2011  
To: Board of Directors, Santa Cruz Regional 9-1-1  
From: Scotty A. Douglass, General Manager  
Subject: Item 4.7, Year End Accounting for FY 10/11

**RECOMMENDATION:**

**1) Accept and file final year-end budget accounting for Fiscal Year 2010/2011**

**BACKGROUND AND DISCUSSION:**

Attached to this Item, your Board will find budget spread sheets which detail the final line item accounting for Fiscal Year 2010/2011. The Board should note the following:

- 1) All Major Budget Object Levels within both Operating Budgets (SCR911 and SCMRS) closed under budget.
- 2) The total SCR911 Operating surplus was \$313,859 which is \$13,233 less than anticipated.
- 3) The total SCMRS Operating surplus was \$72,965 which is \$5,505 more than anticipated.
- 4) The total SCR911 Capital surplus was \$1,447 which is \$380 more than anticipated.

cc: Mary Jo Walker, Controller for the Authority

Date: October 18, 2011  
To: Board of Directors, Santa Cruz Regional 9-1-1  
From: Amethyst Uchida, Systems Manager  
Subject: Item 4.8, Computer Aided Dispatch System Hardware Upgrade

**RECOMMENDATION:**

- 1. Approve a contract with Motorola to supply and install, using vendor financing, a Computer Aided Dispatch (CAD) mainframe computer and the HipLink interface and authorize the General Manager to execute the agreement.**
- 2. Adopt Resolution 11-03 regarding procurement and financing of the CAD equipment from Item 1.**

**BACKGROUND AND DISCUSSION:**

Over the past several months, your Board has been advised of the necessity of replacing the server hardware for our Motorola Computer-Aided Dispatch (CAD) system. The current CAD mainframe hardware from Hewlett Packard (HP) is no longer being sold and has been assigned an end-of-support date of April 2013 by HP. As this date has already been extended twice, it is unlikely to be extended again. In addition, our software from Motorola is Premier CAD, an older generation of software which Motorola is supplanting with their new Premier One application suite. Finally, over the past year this maintenance agreement has been very necessary since there were three significant hardware failures resulting in short-term outages of the CAD system while the parts were replaced.

In order to a) continue hardware support from HP which helps ensure uninterrupted access to our CAD software and b) continue software support by Motorola and put off an upgrade of the CAD software for at least an additional five (5) years, it is **RECOMMENDED** that your Board authorize the purchase of a replacement server from HP (a NS1200 four-processor model).

Approval of the **RECOMMENDATION** will authorize the General Manager to sign and accept Proposal No QR-11-0345B from Motorola Solutions AND execute financing

Item 4.8, Computer Aided Dispatch System Hardware Upgrade  
October 18, 2011

proposal No. 23215 with Motorola Customer Financing for a five (5) year agreement to support the purchase.

The Proposal from Motorola also includes the cost of purchasing HipLink, a software interface which will allow our agencies to migrate away from the use of alpha-numeric digital pagers from American Messaging and to receive CAD notifications directly on their agency-assigned mobile phones.

The contracts and supporting documentation of have been reviewed and approved to form by both the Attorney and Controller for the Authority.

**FISCAL IMPACT:**

The approval of the RECOMMENDATION would result in a vendor financed CAD equipment upgrade at a cost of approximately **\$372,180.00 which will be financed over a period of five (5) years at an annual rate of 3.46%. The first payment in the amount of \$82,337.58 would become due on November 1, 2012.** Total interest paid over the life of the loan will be \$39,507.90.

In future years, the Authority's Fiscal Year Capital Budget, Account No. 8404 (Fixed Assets) will include allocated funds to support the **RECOMMENDATION**.

Approved:

\_\_\_\_\_  
SCOTTY A. DOUGLASS  
General Manager

**INVENTORY CERTIFICATION OF  
AUTHORITY PROPERTY  
FOR FISCAL YEAR 2010/2011**

I certify (or declare) under penalty of perjury that the attached inventory is a true and correct listing of all Santa Cruz Regional 9-1-1's property in my possession or charge at the close of business on the date shown below.

PLACE:                    495 Upper Park Road                    Santa Cruz    California

DATE:                    June 30, 2011

SIGNATURE:            \_\_\_\_\_

TITLE:                    SCOTTY A. DOUGLASS, GENERAL MANAGER

Date: October 18, 2011  
To: Board of Directors, Santa Cruz Regional 9-1-1  
From: Scotty Douglass, General Manager  
Subject: Item 5.1, CalPERS Resolution No. 11-002

**RECOMMENDATION:**

**Adopt a Resolution of Intention No. 11-002 to Approve an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System (CalPERS) and the Authority to Add Section 20475 (Different Level of Benefits), Section 21353 (2% @ 60 Full formula), and Section 20037 (Three-Year Final Compensation) to the Authority's Existing Benefits Agreement with CalPERS at the January, 27, 2012 Meeting of the Board of Directors.**

**BACKGROUND AND DISCUSSION:**

In June of 2011, the Dispatcher's Unit represented by Operating Engineers Local No. 3 (OE3) ratified a Memorandum of Understanding (MOU) agreeing to a "2-tiered retirement" benefit<sup>1</sup>. Current and past employees will continue to remain with retirement benefits from CalPERS at a rate of 2% @ 55 with a single highest year calculation. All employees hired after January 27, 2012, will be enrolled in the CalPERS retirement benefit at a rate of 2% at 60 with a three (3) year final average calculation.

In order to comply with the agreement for 2-tiered retirement, it is necessary to amend the Authority's agreement with CalPERS. Furthermore, there must be at least a 20 day period between the adoption of a Resolution of Intention and the implementation of the Resolution pursuant to Government Code Section 20471.

It is RECOMMENDED that your Board adopt Resolution 11-002 (a Resolution of Intention To Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors Santa Cruz Regional 9-1-1 and final adoption of said amendment at the January 27, 2012 Meeting of the Board of Directors) in support of the negotiated change in retirement plans offered by the Authority.

The amendment to the Authority's agreement with CalPERS and the Resolution of Intention has been reviewed and approved as to form by the Attorney for the Authority.

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<sup>1</sup> Section 13.2 of the 2011 MOU between OE3 and the Authority outlines the 2-tiered retirement (see attached).

Item 5.1, CalPERS Resolution No. 11-002  
October 18, 2011

**FISCAL IMPACT:**

Given that this is the Authority's 14<sup>th</sup> year of participation in CalPERS, and that the Authority has an MOU with the Dispatchers Unit represented by Operating Engineers Local No. 3 providing 2-tiered retirement benefits beginning January of 2012, the percentage of retiree benefits paid to CalPERS will not change until employee attrition and subsequent hiring occurs. A CalPERS actual valuation (attached) projects future savings to the authority.



**SCR911 SAFETY COMMITTEE MEETING MINUTES**  
 (Form 2)

|   |                        |                               |
|---|------------------------|-------------------------------|
| DATE: <b>July 27th, 2011</b>                        | TIME: <b>1600-1700</b> | PLACE: <b>Conference Room</b> |
| Attendees: <b>Douglass, Nelson, Heebner, Irving</b> |                        |                               |
| 1. Approval of last meeting minutes                 | YES: <b>X</b>          | NO:                           |

2. Old business discussed and recommendations made.

A. Wellness Program.

i. The Healthy Snack program is continuing to maintain its financial feasibility. Irving removed \$75.04 from the apple and spent \$71 for 2 months worth of refills. The remaining money was giving to Kidd as the holder of the apple balance. Zube started the Netcom Fitness Challenge at the end of June. So far, employees are participating. Irving announced that she would like to add another element to the Healthy Snack program that will include refrigerated items such as sugar free pudding, string cheese, carrots, celery, and individual peanut butters. These items will be placed in the drawer in the door of the refrigerator with a sign noting that the items are part of "Healthy Snacks Plus." **Irving will have the items in the refrigerator by August 8<sup>th</sup>.**

ii. Heebner did not have an update on the wellness board at this time.

B. Lighting.

Heebner stated that the plastic from the light fixture above the sink in the women's bathroom looks like it is going to fall. Nelson also stated that the light is out above the bench near the lockers in the women's bathroom. **Nelson will create a concern form for facilities noting these two items.**

Douglass stated that he would like to say thank you to Wolff Bloss (Systems Division) for taking on the lighting project in dispatch. Bloss has done a great job of testing out different types of LED lights. Douglass also stated that the old lights are being kept as spares for the light fixtures that are on the perimeter of the dispatch floor.

C. Security.

No Report

D. Chairs/Furniture/Keyboards.

Douglass stated that Ginsburg is currently in charge of cleaning out the dispatch keyboards. Since there are a lot of projects going on in Systems, Douglass would like the Safety Committee to oversee the cleaning of the keyboards. **With assistance from the Ops Supes, Ginsburg will select a few people in dispatch to show the correct way to unplug and clean out the keyboards.**



3. Workplace safety inspection reports reviewed and recommendations made.

**Nelson will perform the safety inspection after the meeting and submit the form to Douglass.**

4. Employee hazard reports reviewed and recommendations made.

None to report.

5. Accident investigation reports reviewed and recommendations made.

One incident – the employee advised that they had a pre-existing injury and declined to make an official report. Incident was investigated and documented by their supervisor. No safety recommendation was necessary.

6. Safety recommendations reviewed and recommendations made.

None to report.

7. Other discussion and/or recommendations

E. Douglass reported that SDRMA is now contracting with a business that allows us to receive nurse/triage support over the phone in the instance of an accident or incident. This service is an extra tool for the Supervisors to use instead of just sending the employee to the doctor.

F. Douglass stated that a safety inspection should also be done at the Alternate Site. **Krakowiak will begin doing the inspections at the alternate site. Nelson will create a checklist for Krakowiak to use.**

Next meeting scheduled for:

Wednesday, October 19<sup>th</sup>, 2011 1600-1800

Minutes: Prepared by: Nelson/Douglass

October 10, 2011

Ms. Susan Mauriello  
Board Chairperson  
Santa Cruz Regional 9-1-1  
495 Upper Park Road  
Santa Cruz, California 95065-2121

**Re: No Paid Property/Liability Claims in 2010-11**

Dear Ms. Mauriello:

This letter is to formally acknowledge the dedicated efforts of the Santa Cruz Regional 9-1-1's Governing Body, management and staff towards proactive loss prevention and safety training. Your agency's efforts have resulted in no "paid" property/liability claims for program year 2010-11. This is an outstanding accomplishment that serves as an example for all SDRMA members!

It is through the efforts of members such as Santa Cruz Regional 9-1-1 that SDRMA has been able to continue providing affordable property/liability coverage to over 447 public agencies throughout California. In fact, 389 members or 87% in the property/liability program did not have any "paid" claims in program year 2010-11.

In addition to this annual recognition, members with no "paid" claims earn 2 credit incentive points (CIPs) thereby reducing their annual contribution amount. Members with no "paid" claims for the prior 5 consecutive years will earn 3 additional CIPs. Also, members with no "paid" claims for at least 3 years may receive a lower "risk factor" which also reduces their annual contribution amount.

Since SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing property/liability losses. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any comments or suggestions to Dennis Timoney, SDRMA Chief Risk Officer at [dtimoney@sdrma.org](mailto:dtimoney@sdrma.org).

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management and staff of Santa Cruz Regional 9-1-1 for their commitment to proactive loss prevention and safety training.

Sincerely,  
Special District Risk Management Authority

A handwritten signature in blue ink that reads "David Aranda".

David Aranda, President  
Board of Directors

October 10, 2011

Ms. Susan Mauriello  
Board Chairperson  
Santa Cruz Regional 9-1-1  
495 Upper Park Road  
Santa Cruz, California 95065-2121

**Re: No Paid Workers' Compensation Claims in 2010-11**

Dear Ms. Mauriello:

This letter is to formally acknowledge the dedicated efforts of the Santa Cruz Regional 9-1-1's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2010-11. This is an outstanding accomplishment that serves as an example for all SDRMA members!

It is through the efforts of members such as Santa Cruz Regional 9-1-1 that SDRMA has been able to continue providing affordable workers' compensation coverage to over 362 public agencies throughout California. In fact, 220 members or 61% in the workers' compensation program did not have any "paid" claims in program year 2010-11.

In addition to this annual recognition, members with no "paid" claims earn 2 credit incentive points (CIPs) thereby reducing their annual contribution amount. Members with no "paid" claims for the prior 5 consecutive years will earn 3 additional CIPs. Also, members without claims receive a lower "experience modification factor" (EMOD) which also reduces their annual contribution amount.

Since SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to Dennis Timoney, SDRMA Chief Risk Officer at [dtimoney@sdрма.org](mailto:dtimoney@sdрма.org).

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management and staff of Santa Cruz Regional 9-1-1 for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
Special District Risk Management Authority

A handwritten signature in blue ink, appearing to read "David Aranda".

David Aranda, President  
Board of Directors